



# GreenThumb Garden Registration 2015-2019

Garden Name \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ CB \_\_\_\_\_ Jurisdiction \_\_\_\_\_

NYC Parks  
GreenThumb

Two members must provide full contact information on the license agreement, including phone numbers, addresses and emails. These primary members phone or email information will be given to potential new members.



- \* All garden groups must register every year with GreenThumb in order to be eligible for materials and services. License agreements will be renewed every four years.
- \* Complete all sections of this packet.
- \* You may either fill out the membership list or attach a printed copy.
- \* Garden groups must provide GreenThumb with **two** sets of current keys once they are registered and licensed.
- \* Please bring your post marked GreenThumb registration letter with you to a registration session in your borough.



**GreenThumb: Transforming vacant lots into gardens since 1978**



# Garden & Contact Information

\_\_\_\_\_ Garden Name \_\_\_\_\_ CB \_\_\_\_\_ Block/Lot(s) \_\_\_\_\_

## Garden Information

Street Address \_\_\_\_\_

Cross Street(s) \_\_\_\_\_

Website/Social Media/ group email \_\_\_\_\_

## Contact Information

### Primary

\_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Home Telephone \_\_\_\_\_

\_\_\_\_\_ Street Address \_\_\_\_\_ Apt. \_\_\_\_\_ Work Telephone \_\_\_\_\_

\_\_\_\_\_ City or Borough \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Cell Telephone \_\_\_\_\_

Check here to receive the quarterly program guides by e-mail instead of postal mail. Complete address line at right.

\_\_\_\_\_ Email Address \_\_\_\_\_

### Secondary

\_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Home Telephone \_\_\_\_\_

\_\_\_\_\_ Street Address \_\_\_\_\_ Apt. \_\_\_\_\_ Work Telephone \_\_\_\_\_

\_\_\_\_\_ City or Borough \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Cell Telephone \_\_\_\_\_

Check here to receive the quarterly program guides by e-mail instead of postal mail. Complete address line at right.

\_\_\_\_\_ Email Address \_\_\_\_\_



# Membership Procedure

\_\_\_\_\_ Garden Name

\_\_\_\_\_ CB

\_\_\_\_\_ Block/Lot(s)

Please check all that apply below or attach a copy of your membership procedure. It is paramount that potential new members understand a fair and simple way to join the garden, insuring all well meaning people access.

**How do new people join your garden?** \_\_\_\_\_

**Call a garden representative.**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

**Come to a garden meeting.**     weekly     biweekly     monthly

When are your meetings? \_\_\_\_\_

**Pay a membership fee.**    How much is the fee per year? \_\_\_\_\_

Is there a student or senior discount? \_\_\_\_\_

**Volunteer first.**    How many hours must they volunteer? \_\_\_\_\_

**Sign a work agreement.**    What must a member agree to? \_\_\_\_\_

Minimum hours of work per month? \_\_\_\_\_

Hosting open hours? \_\_\_\_\_

Maintaining common spaces? \_\_\_\_\_

Attend garden meetings? \_\_\_\_\_

Other? \_\_\_\_\_

**Is there a waiting list for a garden plot?** \_\_\_\_\_ How many total plots are there? \_\_\_\_\_

**Other membership requirements specific to your garden?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Bylaws**

We want all GreenThumb gardens to operate to their highest potential. Creating bylaws for your garden group will provide the structure for your community to know exactly what is needed of them so everyone can enjoy a safe, rewarding community garden space. Please submit a copy of your bylaws with this registration packet.



# Membership List

Garden Name	CB	Block/Lot(s)
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GreenThumb Community Gardens are required to have a minimum of ten active members. Please list all garden members and provide additional sheets as necessary.

First Name	Last Name	Home Telephone
1 Street Address	Apt.	Work/Cell Telephone
City or Borough	State	Zip Code
Email Address		

First Name	Last Name	Home Telephone
2 Street Address	Apt.	Work/Cell Telephone
City or Borough	State	Zip Code
Email Address		

First Name	Last Name	Home Telephone
3 Street Address	Apt.	Work/Cell Telephone
City or Borough	State	Zip Code
Email Address		

First Name	Last Name	Home Telephone
4 Street Address	Apt.	Work/Cell Telephone
City or Borough	State	Zip Code
Email Address		

First Name	Last Name	Home Telephone
5 Street Address	Apt.	Work/Cell Telephone
City or Borough	State	Zip Code
Email Address		

First Name	Last Name	Home Telephone
6 Street Address	Apt.	Work/Cell Telephone
City or Borough	State	Zip Code
Email Address		



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Garden Name		CB	Block/Lot(s)
7			
First Name	Last Name		Home Telephone
Street Address		Apt.	Work/Cell Telephone
City or Borough	State	Zip Code	Email Address
8			
First Name	Last Name		Home Telephone
Street Address		Apt.	Work/Cell Telephone
City or Borough	State	Zip Code	Email Address
9			
First Name	Last Name		Home Telephone
Street Address		Apt.	Work/Cell Telephone
City or Borough	State	Zip Code	Email Address
10			
First Name	Last Name		Home Telephone
Street Address		Apt.	Work/Cell Telephone
City or Borough	State	Zip Code	Email Address
11			
First Name	Last Name		Home Telephone
Street Address		Apt.	Work/Cell Telephone
City or Borough	State	Zip Code	Email Address
12			
First Name	Last Name		Home Telephone
Street Address		Apt.	Work/Cell Telephone
City or Borough	State	Zip Code	Email Address



# OPEN HOURS

Garden Name	CB	Block/Lot(s)
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Registered GreenThumb Gardens are required to be open at least TWENTY (20) regularly scheduled hours per week during the season (April 1 - October 31). Gardens are required to post an “Open Hours” sign on the gate. Because the garden MUST be open during the hours posted on your “Open Hours” sign, please limit the number of hours you post on the sign to only the hours per week that you can 100% guarantee to be open. Please specify AM and PM.

## HOURS OPEN

*SAMPLE 8 am – 12 noon and 3 pm – 7 pm*

MONDAY	_____
TUESDAY	_____
WEDNESDAY	_____
THURSDAY	_____
FRIDAY	_____
SATURDAY	_____
SUNDAY	_____

## Sample Sign

