



GreenThumb Garden Registration 2015-2019

Garden Name _____

Block _____ Lot _____ CB _____ Jurisdiction _____

NYC Parks
GreenThumb

Two members must provide full contact information on the license agreement, including phone numbers, addresses and emails. These primary members phone or email information will be given to potential new members.



* All garden groups must register every year with GreenThumb in order to be eligible for materials and services. License agreements will be renewed every four years.

* Complete all sections of this packet.

* You may either fill out the membership list or attach a printed copy.

* Garden groups must provide GreenThumb with **two** sets of current keys once they are registered and licensed.

* Please bring your post marked GreenThumb registration letter with you to a registration session in your borough.



GreenThumb: Transforming vacant lots into gardens since 1978



Garden & Contact Information

| | | |
|-------------|----|--------------|
| Garden Name | CB | Block/Lot(s) |
|-------------|----|--------------|

Garden Information

Street Address _____

Cross Street(s) _____

Website/Social Media/ group email _____

Contact Information

Primary

| | | |
|---|-----------|----------------|
| First Name | Last Name | Home Telephone |
| Street Address | Apt. | Work Telephone |
| City or Borough | State | Zip Code |
| <input type="checkbox"/> Check here to receive the quarterly program guides by e-mail instead of postal mail. Complete address line at right. | | Cell Telephone |
| | | Email Address |

Secondary

| | | |
|---|-----------|----------------|
| First Name | Last Name | Home Telephone |
| Street Address | Apt. | Work Telephone |
| City or Borough | State | Zip Code |
| <input type="checkbox"/> Check here to receive the quarterly program guides by e-mail instead of postal mail. Complete address line at right. | | Cell Telephone |
| | | Email Address |



Membership Procedure

Garden Name

CB

Block/Lot(s)

Please check all that apply below or attach a copy of your membership procedure. It is paramount that potential new members understand a fair and simple way to join the garden, insuring all well meaning people access.

How do new people join your garden? _____

Call a garden representative.

Name _____ Phone _____

Email _____

Come to a garden meeting. weekly biweekly monthly

When are your meetings? _____

Pay a membership fee. How much is the fee per year? _____

Is there a student or senior discount? _____

Volunteer first. How many hours must they volunteer? _____

Sign a work agreement. What must a member agree to? _____

Minimum hours of work per month? _____

Hosting open hours? _____

Maintaining common spaces? _____

Attend garden meetings? _____

Other? _____

Is there a waiting list for a garden plot? _____ How many total plots are there? _____

Other membership requirements specific to your garden?

Bylaws

We want all GreenThumb gardens to operate to their highest potential. Creating bylaws for your garden group will provide the structure for your community to know exactly what is needed of them so everyone can enjoy a safe, rewarding community garden space. Please submit a copy of your bylaws with this registration packet.



Membership List

| | | |
|-------------|----|--------------|
| Garden Name | CB | Block/Lot(s) |
|-------------|----|--------------|

GreenThumb Community Gardens are required to have a minimum of ten active members. Please list all garden members and provide additional sheets as necessary.

| | | |
|------------------|-----------|---------------------|
| First Name | Last Name | Home Telephone |
| 1 Street Address | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code |
| Email Address | | |

| | | |
|------------------|-----------|---------------------|
| First Name | Last Name | Home Telephone |
| 2 Street Address | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code |
| Email Address | | |

| | | |
|------------------|-----------|---------------------|
| First Name | Last Name | Home Telephone |
| 3 Street Address | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code |
| Email Address | | |

| | | |
|------------------|-----------|---------------------|
| First Name | Last Name | Home Telephone |
| 4 Street Address | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code |
| Email Address | | |

| | | |
|------------------|-----------|---------------------|
| First Name | Last Name | Home Telephone |
| 5 Street Address | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code |
| Email Address | | |

| | | |
|------------------|-----------|---------------------|
| First Name | Last Name | Home Telephone |
| 6 Street Address | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code |
| Email Address | | |



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| Garden Name | | CB | Block/Lot(s) |
|-------------------|-------|-----------|---------------------|
| First Name | | Last Name | |
| Home Telephone | | | |
| 7 Street Address | | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code | Email Address |
| First Name | | Last Name | |
| Home Telephone | | | |
| 8 Street Address | | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code | Email Address |
| First Name | | Last Name | |
| Home Telephone | | | |
| 9 Street Address | | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code | Email Address |
| First Name | | Last Name | |
| Home Telephone | | | |
| 10 Street Address | | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code | Email Address |
| First Name | | Last Name | |
| Home Telephone | | | |
| 11 Street Address | | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code | Email Address |
| First Name | | Last Name | |
| Home Telephone | | | |
| 12 Street Address | | Apt. | Work/Cell Telephone |
| City or Borough | State | Zip Code | Email Address |



OPEN HOURS

Garden Name _____

CB _____

Block/Lot(s) _____

Registered GreenThumb Gardens are required to be open at least TWENTY (20) regularly scheduled hours per week during the season (April 1 - October 31). Gardens are required to post an "Open Hours" sign on the gate. Because the garden MUST be open during the hours posted on your "Open Hours" sign, please limit the number of hours you post on the sign to only the hours per week that you can 100% guarantee to be open. Please specify AM and PM.

HOURS OPEN

SAMPLE *8 am – 12 noon and 3 pm – 7 pm*

MONDAY _____

TUESDAY _____

WEDNESDAY _____

THURSDAY _____

FRIDAY _____

SATURDAY _____

SUNDAY _____

Sample Sign

